Date: Time: Port:

**Caution:** Should the relieving EOOW consider the vessel to be in danger, he may refuse to take over the watch until the Ch. Engineer has been advised and his instructions are received. The handing over EOOW should not hand over the watch to the relieving EOOW if he has reason to believe that the latter is not capable of carrying out his duties effectively, in which case he should notify the Ch. Engineer

Port watch handover checks

|  |  |
| --- | --- |
| ✔ | Remarks |
| 1. Ch. Eng.’s standing and any special orders briefed⬜ |  |
| 1. Status of Main Engines informed⬜ |  |
| 1. Status of Engine Telegraphs verified⬜ | Telegraph levers in-line⬜ |
| 1. Status of Diesel Generators informed⬜ | port⬜ starboard⬜ in service: |
| 1. Status of Boiler informed⬜ | port⬜ starboard⬜ in service |
| 1. Status of shell doors informed⬜ | open⬜ closed⬜ |
| 1. Status of bunkering informed⬜ | FO:  DO:  FW: |
| 1. Status of waste water offloading informed⬜ | Grey water:  Black water: |
| 1. Status of oily waste offloading informed⬜ | Bilge water:  Sludge: |
| 1. Status of ballast operations informed⬜ |  |
| 1. Hot works/ permits to work informed⬜ |  |
| 1. Equipment out of service informed⬜ |  |
| 1. Completion of checklist recorded in the Log Book⬜ |  |

**Caution:** The Master shall report to relevant Authorities and Company any HazOcc affecting the ship safety or situations that may lead to pollution

Handing over EOOW: ........................................... Relieving EOOW: ......................................

**Note:** The items, as applicable, shall be checked/completed jointly by the handing-over and taking-over EOOW.